 **Willow Hill Elementary School PTO Meeting**

 **Parent Teacher Organization**  September 19, 2023

 1700 Coolidge Avenue 6:30 P.M.

Willow Grove, PA 19090

215-657-3800

Dr. Damon Jordan, Principal

**PTO Board: Erin McIntosh – President, Kimberly Fortson – Vice President (Moderator), Alison Jaglal - Treasurer, Monica Fielder – Secretary; Crystal Jones – Co-Secretary, Amira Aliu – Assistant Secretary**

**PTO Meeting Minutes from May 24, 2023**

# Welcome, Introductions & Announcements Erin McIntosh (Moderator)

The meeting was called to order by the moderator at 6:36 p.m., and she welcomed everyone present. The moderator mentioned that the May Fair held on Friday, May 12, 2023 and it was a huge success.

Attendance: Ms. Alison Jaglal (Treasurer); Ms. Ryann Kahn; Dr. Damon Jordan (Principal), Ms. Crystal Jones (Co-Secretary); Ms. Erin McIntosh (President), Ms. Kimberly Fortson (Vice-President), Ms. Kelli Pearson; Ms. Monica Fielder (Secretary); Ms. Amira Aliu (Assistant Secretary); Ms. Alethia White-Burroughs, and Ms. Nichole Parsons.

**School Administration Report Mrs. Cheryl Alexion, Elementary Curriculum Specialist**

Dr. Jordan welcomed everyone present and thanked the PTO for their support. He also thanked the parents and staff for their support of events. Then, Dr. Jordan reviewed the remaining Calendar of Events as follows:

**Calendar Review**

05/24/2023 – 5th grade Community Day was held today (Rain Date of Thursday, May 25, 2023)

05/30/2023 – Special Bubble Arrival at 8:30 a.m. & Spring Concert at 6:30 p.m. – 7:30 p.m.

06/06/2023 – AHS Grad Walk at 10 a.m. & Platinum Card Night from 6 p.m. – 7 p.m.

06/13/2023 – Hawk Assembly at 9:30 a.m. & School Board Meeting at 7:30 p.m.

06/14/2023 – 5th Grade Promotion Ceremony at 9:30 a.m.

06/15/2023 – Last Day of School for students with Early Dismissal at 12:20 p.m.

06/27/2023 – School Board Meeting at 7:30 p.m.

**5th Grade PAC Report Ryann Kahn (5th Grade PAC Representative)**

Ms. Kahn had nothing to report concerning anymore fundraising activities from the 5th grade PAC, except that they have been planning for the fifth graders’ graduation gift, graduations, and graduation parties.

# Review of PTO Minutes from April 19, 2023 Amira Aliu, Assistant Secretary

1st – Ms. Alyssa Magill

2nd – Ms. Kelli Pearson

The PTO Minutes were unanimously accepted.

# Treasurer’s Report from Sept 1, 2022 – Aug. 31, 2023 Alison Jaglal, Treasurer

Ms. Jaglal reported that the PTO has paid for all of the class trips for the third and fourth graders in May of 2023. Next, Ms. Jaglal reported that the Willow Hill Elementary School May Fair was very successful, i.e., they made a lot of money from the aforesaid event, which was the highest profit made to date. Moreover, Ms. Jaglal reported that she has scheduled for providing snacks for students’ completion of Pages of Progress on Friday, June 9, 2023. Next, Ms. Jaglal asked for everyone to review the Treasurer’s Report.

# 1st – Ms. Monica Fielder

2nd – Ms. Kelli Pearson

The Financial Report was unanimously accepted.

# Teacher Liaison Report Alethia White-Burroughs, Teacher Representative

Ms. White-Burroughs thanked the PTO and parents/legal guardians for their support of the teachers, students, and school events this school year.

**Final Questions, Announcements & Adjournment**: Next, the moderator announced PTO Board nominations and elections were held for the next PTO Board for the 2023-2024 school year, with the winners of those elected announced. Then, the moderator thanked everyone for their support of the PTO and Willow Hill School events this school year and she wished everyone a “Happy & Safe Summer.” Lastly, the meeting was adjourned by the moderator at 7:05 p.m.

Amira Aliu, Assistant Secretary

Willow Hill PTO

2022-2023

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